

**INVITATION FOR BID
LAWN SERVICES
PALATKA HOUSING AUTHORITY**

The PHA plans to issue an IFB on **April 21, 2016** for Lawn Services. Sealed bids will be accepted by the Palatka Housing Authority (PHA), located at 400 N. 15th St., Palatka, FL 32177 until **11:00 a.m. Thursday, April 21, 2016** at which time all bids will be publicly opened and read aloud for furnishing all labor/materials and performing all work necessary and incidental for the following project:

****LAWN SERVICES for all PHA Public Housing Properties**

Bids must be submitted to the Attn.: Ms. Willie Mae Thomas, Procurement Officer, in a sealed envelope bearing on the outside the name of the firm submitting the bid, company address and designated as bid for 'Lawn Services' PHA-16-IFB-LS-01. Faxed bids will not be considered

*****Note: If you send your bid packet in via FED EX or UPS, please make certain that the bid #PHA-16-IFB-LS-01 is labeled on the outside of the Air mail envelope.**

Bid specifications will be available at the PHA office for pickup/mail out on **Wednesday March 30, 2016**. Also, you may download the bid packet on the Palatka Housing Authority Website at: **http://www.palatkaha.org**. Please be advised that all documents should be filled out properly and all items on checklist must accompany your bid packet. The point of contact is Mrs. Thomas at (386) 329-0132, ext 215. There will be a **non-mandatory pre-bid conference** held on **Thursday April 7, 2016 at 10:00 a.m.** in the boardroom of the Palatka Housing Authority. Last date to submit any additional questions will be **April 14, 2016** and all questions must be submitted by email to **wmthomas@palatkaha.org**

The PHA reserves the right to waive informalities in the bids received and to accept any which we consider to be in our best interest and to reject any and all bids. The PHA is an EOE/DFW.

The PHA has a goal and policies encouraging participation of small, minority, and women owned businesses in the provision of goods and services.

Palatka Daily News publication dates: **Thursday March 24, 2016 and Wednesday March 30, 2016**